

Loxwood Parish Council

Clerk of the Council: Jane Bromley

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Terms of Reference for the Loxwood Parish Council Planning Committee

REPORTING TO: Loxwood Parish Council

PURPOSE OF COMMITTEE:

To consider and make decisions on the following:

- All planning applications referred to Loxwood Parish Council by the Planning Authority.
- All matters concerning the highways and other means of access in and adjacent to the Parish of Loxwood or likely to have any impact on the Parish of Loxwood.
- All other planning matters concerning the Parish of Loxwood, including:
 - liaison with the Neighbourhood Plan Steering Group,
 - receiving recommendations from the Neighbourhood Plan Steering Group and acting as the Parish Council when considering approval,
 - receiving expenditure recommendations above £200 (budget for the Steering Group) and also for all grant application matters and to recommend to the Full Council regarding this expenditure.

DELEGATED AUTHORITY:

- To authorise the Parish Clerk to take the necessary action to implement approved decisions of the Committee.

MEETINGS: Schedule meetings as necessary to meet the deadlines set by the Planning Authority, but usually the first Monday of the month every month.

MEMBERSHIP: To be drawn from members of the Council as required.

QUORUM: 3

CHAIRMAN: The Chairman of the Committee shall be decided at the annual meeting of the Parish Council by a simple majority.

EXTERNAL ATTENDEES: As required.

PUBLIC PARTICIPATION: Meetings will be open to the public.

WORKING PARTIES: May be set up for specific time-limited tasks as required

TERMS OF REFERENCE AGREED BY: Loxwood Parish Council

**Dated June 2015 Readopted May 16, May 17, May 19, May 20 May 21 May 22 May 23 and
May 24 Updated and readopted July 24**